ERIE COUNTY LAND BANK

150 E Front Street, Suite 300, Erie, PA 16507

Board Meeting Minutes

January 27, 2021 – 9:00AM; Zoom & MacDonald Illig Attorneys (Public)
Zoom Meeting ID: 895 8296 4856
Passcode: 250042

1. Roll Call

x	James Cardman	x	Jack Lee		Christine Rush
x	Michael Fuhrman	x	Brian McGrath	x	Dotty Schloss
x	Jennifer Hirneisen	x	Dave Mitchell	x	Bernard Slomski

Additional attendees:
Jason Biondi, Aaron Snippert, James Sparber, Honey Stempka, Laura Tysiachney, J. W. Alberstadt, Christie Mahany, Jeff Myers

2. Review of Minutes from last meetings

Motion: To approve the minutes from the previous meeting – 12.09.2020

B. Slomski	Motioned	J. Lee	Seconded	All	Approved

3. Financial Report

☐ P&L Total current assets: See attached reports

☐ Demolition Fund Balance: See attached report

☐ 2021 Draft Budget – The Governance Committee recommends the approval of the 2021 Draft Budget

Motion: To approve the financial report & 2021 Budget

J. Lee	Motioned	B. McGrath	Seconded	All	Approved

4. Hearing of the Public - none

5. Erie Land Bank

☐ Status Update. See attached.

6. Unfinished Business & New Business

☐ Current properties
  o 23-25 S. Main, Union City Roof Bids see attached

Motion: Award the bid to Alex Roofing in the amount of $42,700 beginning April 1 or as weather allows.

B. McGrath	Motioned	D. Schloss	Seconded	All	Approved

Next Board Meeting: February 24, 2021
9:00AM MacDonald Illig, 100 State Street, Suite 700, Erie, PA 16507 or via Zoom

Erie County **LAND BANK**
150 E Front Street, Suite 300, Erie, PA 16507

- ☐ Current Applications
  - o 54 W. High Street, Union City Borough
    - ▪ Rehab as rental: Billie-Jo & Damon Higby, MAK Homes, LLC.
      - ▪ $3,900 offer. Plans for $44,500 in repairs.
      - ▪ Letter of recommendation from Cindy Wells, Union City Borough Secretary.
    - ▪ Side lot: Sarah & Eric Rand, neighbor at 56 W High Street.
      - ▪ Offer of $715 if ECLB would demo.

    Motion to disburse 54 W High under a developers agreement to Billie-Jo & Damon Higby for $3,900 made by D. Mitchell. B. Slomski seconded and all approved.
      - ▪
  - o 0 & 92 S Main Street, Union City Borough
    - ▪ Green space: Eric & Noel Mooney, 9 Parade Street, Union City
      - ▪ $3,000 offer. Garden/orchard plus children's fenced play area table
      - ▪ Cindy Wells would like the land bank to hold the property for possible future development of a commercial nature.
  - o 503 S 2 Ave, Corry
    - ▪ Rehab as owner occupied: Jeffrey D. Myers
      - ▪ $1,000 offer. Plans for $20,460 in repairs.
      - ▪ Owns neighboring property. Lives in Fairview. Wants this as a second home.
      - ▪ Plans for a summer piano facility.
    - D. Mitchell moved to table the discussion. B. McGrath seconded and all approved. C. Mahany will send the application plus the breakdown of the finances to board members. The governance committee will discuss it further and have a recommendation for next meeting.

- ☐ Potential Properties follow up
  - o 59-61 W Main Street, North East – acquire at Judicial Sale
  - o 7228 Rupert Drive, Fairview Township

7. **Other Notices/ Announcements**
- ☐ OnBoard by Passageways – information will be sent via email.
- ☐ Judicial Sale results expected for February Board meeting.

Next Board Meeting: February 24, 2021
9:00AM MacDonald Illig, 100 State Street, Suite 700, Erie, PA 16507 or via Zoom

150 E Front Street, Suite 300, Erie, PA 16507

- ☐ Yearly board forms will be arriving via mail – please sign and return
- ☐ Transfers of currently awarded properties on hold – taxes
- ☐ 2020 Audit beginning
- ☐ Checks ready for signatures – C. Mahany will schedule with signers
- ☐ Reminder: Property applications are available for the following properties:
    - ○ 64 Market Street, Union City Borough – Vacant lot
    - ○ 502 S 2nd Street, Corry – rehab
    - ○ 29 W Smith Street, Corry – Vacant lot
    - ○ 38 Cherry Street, Albion – Vacant lot
    - ○ 60 Wall Street, North East – Vacant lot

8. **Adjournment**
   Motion: Adjourn.

D. Schloss	Motioned	B. Slomski	Seconded	All	Approved